



Securely manage and see your health information with New Jersey Urology's MyChart patient portal available 24 hours a day from anywhere you are. Access MyChart from your phone, tablet, or computer and stay connected to your healthcare. Manage your appointments, review appointment summaries, pay a bill, request a prescription refill, view lab results, contact your doctor, and so much more.



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SIGN UP INSTRUCTIONS



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WELCOME TO NJU MYCHART

MyChart provides you with online access to your medical record. It can help you participate in your healthcare and communicate with your providers.

Sign up for a MyChart account

To sign up for MyChart, you must be **at least 13 years old**. There are several different methods of MyChart signup that might be used by different departments across the organization:

- Clinic staff might sign you up directly while you're at the front desk or in the exam room.
- You might receive a MyChart **activation code** on your After Visit Summary.
- You might receive an email with an **activation code** when you come in for a visit.
- You might be able to use self-signup online to create a MyChart account by matching your information against what is on file in your medical record or with third-party identity verification.

NO ACTIVATION CODE

Request an Activation Code

If you don't have an activation code, you can request one online. To request an activation code online:

1. On the MyChart login page <https://njurology.com/mychart/>, click **Sign Up Now** in the New User? section.
2. Click **Sign Up Online**.
3. Click **Match Yourself with Our Records** to supply personal verification items, such as the last four digits of your Social Security number and your date of birth, and have an activation code sent to your email address or mobile phone.



PROVIDED AN ACTIVATION CODE

Use Your Activation Code to Sign Up

1. On the MyChart login page <https://njurology.com/mychart/>, click **Sign Up Now** in the New User? section.
2. **Enter your Activation Code** and other personal verification items, such as the last four digits of your Social Security number and your date of birth. Click **Next**.
3. On the next screen, choose the following:
 - **MyChart Username.** This should be something that others wouldn't be likely to guess but easy for you to remember. It cannot be changed at any time.
 - **Password.** This should be a unique combination of numbers and letters, using both uppercase and lowercase letters. Your password must be **at least eight characters** and must be different from your MyChart username. Choose a password that you don't use for other websites.
 - **Security Question.** This question will be used to verify your identity if you forget your MyChart password. Choose a security question from the list and enter your answer. Your answer cannot include your MyChart password.
4. On the next screen, choose whether you want to receive a notification message in your personal email when there is new information available in your MyChart account. If you opt to receive email alerts, enter your email address.

Log into MyChart

On the MyChart login page <https://njurology.com/mychart/>, type in your username and password, and click **Sign In**.

What if I forget my MyChart username or password?

Click on the **Forgot Username?** or **Forgot Password?** link below the login fields. You will be prompted to answer some security questions to verify your identity to help you recover your username or password. If you fail to recover your password (**after 5 unsuccessful attempts**), you will be directed to reset your password. If you have **5 unsuccessful attempts** at resetting your password, your account will be temporarily deactivated. At this point, you will need to contact your NJU office or practice location for assistance.